

Wednesday 18<sup>th</sup> March 2020

Dear Parent or carer,

We have tried to keep Todmorden High School open to all students for as long as possible. However, the impact of following the government's guidelines on self-isolation (if any symptoms have shown) has seriously depleted our staffing body. So as of Thursday 19<sup>th</sup> March, school will only be open to Year 7 and 11 students. This is to maintain the smooth running of the school and Health and Safety expectations.

**Students in years 8, 9 and 10 will not be able to come to school.** Please let me know if you work for the front line emergency services by emailing me; [g.shirt@todhigh.co.uk](mailto:g.shirt@todhigh.co.uk). School will be reviewing this decision daily. We will wait for government guidance on a complete shut down or re-opening to all years.

School work for each child will be set through Class Charts. I have written a guide to help parents which can also be found on Class Charts and the website. If you have any problems with Class Charts email [ITsupport@todhigh.co.uk](mailto:ITsupport@todhigh.co.uk). Or, if you need help with IT please email [reception@todhigh.co.uk](mailto:reception@todhigh.co.uk).

School has cancelled meetings and Parents' Evenings for the foreseeable future. Parents should check the TV/phone/internet for the latest guidance on self-isolation and social distancing/symptoms etc.

School will keep you informed via text and Class Charts. Thank you for your understanding and support and thank you to our staff who have worked tirelessly to ensure your child will get the best possible remote working experience.

When any arrangements change, I will contact you, you should find all the information you need in the Parents' Guide (if not, email me). I hope you find this helpful in these trying and unprecedented times, please be assured that our priority is to keep our students safe and support our parents. We will continue to do this throughout this partial closure.

Yours Sincerely,



Miss Shirt  
Headteacher



